

Westside Cooperative Preschool Board Minutes October 7th, 2013 at WCP

In attendance: Chris Wettstien, Laura Baldini, Amy Ottaveli, Cindy Fenster, Diane Murrey, Max Hegewald, Karen Minnich, Caitlin Mason, Kathy Moore, Kaylene Smith, Jim Albright, Samantha Dille

Item	Task	MSA
<p>General:</p> <ul style="list-style-type: none"> • Introductions • Approve June 2013 minutes • Review tasks for last month <ul style="list-style-type: none"> ○ Bill Cader <ul style="list-style-type: none"> ▪ Estimate about the bathroom ○ Kathy <ul style="list-style-type: none"> ▪ All School e-mail about poles for the sandbox ○ Cindy <ul style="list-style-type: none"> ▪ Cartridge for the printer • Mike send September minutes - October minutes • Key box changed to FUN – Need to post to website, send out all school e-mail, all school meeting, weekend cleanup folks need to know. • Bathroom project – Bid - \$446, most of it is a toilet - \$347. <ul style="list-style-type: none"> ○ \$8.00 seal ○ \$8.00 ring ○ \$20.00 supply lines ○ \$50.00 paint ○ No more than \$200 on a toilet, \$290 approved. • All School Meeting – 6:30 PM – do we want to provide child care? No, we want the person who does child care to attend the meeting(s). <ul style="list-style-type: none"> ○ Max has a skit about the training groups, need volunteers 	<p>Mike Multiple</p>	<p>M(Laura)S(Cindy)A</p>
<p>Membership:</p> <ul style="list-style-type: none"> • Signs and banner – quote from signarama, 8’x3’ \$141, 6’x2’ \$100, 12”x18” \$70, same size online from vistaprint \$73, about half signarama. <ul style="list-style-type: none"> ○ Can we get the local company to match or lower their price a little? ○ Size? ○ Preference is for one that hangs rather than one that sits on the table. • Considering another person to red class? 		

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<ul style="list-style-type: none"> • The CD – The bank is mailing Cindy a form and we have to sign it. Get it out of the CD and move it into the money market. • Phone info - \$47 a month for 3 features that we don't even use. Caller id doesn't seem to work properly. Century Link. What we need - voicemail and caller id. • Cindy to ask Rochelle to research the phone • Max – to see if his phone will work for us. • Financial Review – Random sample scanning of financial items. • Quickbooks – techsoup.org \$45 	<p>Cindy Max</p>	
<p>Compliance:</p> <ul style="list-style-type: none"> • Toy organizer is spending a ton of time doing it so added a resource to it. • Summer work party names, for people to become accountable, did the people who did not come get jobs? • Caulk for the porch \$89.20 		<p>M(Max)S(amy)A</p>
<p>Health & Safety:</p> <ul style="list-style-type: none"> • Parent help background check e-mails are not tied to the people they are for, that will be corrected. 		
<p>Class Leaders:</p> <ul style="list-style-type: none"> • Samantha – Subing for Karen – field trip to pumpkin patch – parent help issue • Laura – first field trip on Thursday for pumpkin patch. 		
<p>Secretary/Website:</p> <ul style="list-style-type: none"> • All school e-mails should be more limited please, let's try to handle things at the class level • E-mails to my personal e-mail address are going to be less likely to be answered until after November 15th, 2013. 		
<p>SPSCC:</p> <ul style="list-style-type: none"> • Flyers in inboxes for Nurture Shock, will send a monthly e-mail • Eventually will have Emily share expertise • Quick update on Lacey Coop <ul style="list-style-type: none"> ○ Down to 11 kids ○ In a new building ○ Need more kids ○ They have 2 board members. • ID stickers are posted. 		
<p>Teacher Reports:</p> <ul style="list-style-type: none"> • Caitlin - 		

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<ul style="list-style-type: none"> ○ CPR first aid, AHA adult child and first aid not available until after October 30th. Talk to him about picking a date. ○ Conference in PDX, Caitlin has a sub ○ Yellow class field trip – pumpkin patch, beautiful weather. ○ A couple more kids in yellow class might be good. ○ Orange class pumpkin patch field trip on Friday. ○ Approve normal field trips – pumpkin patch, fire station • Kaylene – <ul style="list-style-type: none"> ○ Red class going great ○ Really participatory ○ They do everything ○ Dug up 500 lbs of potatoes ○ Making lots of books ○ Learning how to be a class ○ Learning how to sit at circle time 	<p>Caitlin</p>	<p>M(Laura)S(Jim)A</p>
<p>Next Board Meeting: Thursday, November 7th, 2013 at 6:00 PM at SPSCC</p>		